

# **LONGLEAF SECURITY SYSTEM POLICIES**

## **SECURITY CAMERA SYSTEM:**

**All activity at the pool and Town Hall is being taped and/or monitored by a central station at all times.**

**The pool area closes at 10:00 PM and a voice module is activated at 9:55 asking everyone to leave the premises. It will repeat at 10:00 PM. After that, the central station operator will tell the remaining people to leave the pool. This is not a 2-Way conversation with the central station operator. At 10:20 anyone remaining in the pool area will be considered a trespasser and the central station operator will dispatch the police.**

## **SECURITY CAMERA VIEWING POLICY:**

**For the privacy of all residents and visitors, the security camera recording device will be kept in a locked box in the Field Manager's office. One selected CDD member will be given the key to the box. The system is only to be viewed if an incident has occurred or damage to an area has been detected. In these circumstances, the selected CDD member along with the Field Manager will view the tapes and determine if the authorities should be called. If so, the police will be the only other people allowed to view the security tapes. The only exception is if any damage has been done by a minor. In this case, the tape may be shown to their parent or guardian if they feel proof is needed.**

## **CARD ACCESS SYSTEM:**

**Every resident of Longleaf and the apartments are given two cards to access use of the amenities within the neighborhood. These include the Town Hall, the bathrooms, the pool and the tennis courts. All cards function within the normal opening hours of the amenities, 6:00 AM until 10:00 PM for the pool and courts, and 10:00 AM to 10:00 PM for the Town Hall.**

**If a resident's card is lost, a new one will be furnished by the Field Manager for a fee.**

**Rentals are handled by the rental group and are programmed in on a need basis.**