

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**MINUTES OF MEETING  
LONGLEAF  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Longleaf Community Development District was held on **Thursday, October 16, 2008 at 6:35 p.m.** at the Longleaf Town Hall, located at 3141 Deland Street, New Port Richey, Florida 34655.

Present and constituting a quorum were:

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| Patricia Ballard | <b>Board Supervisor, Chairman</b>   |
| Kimberly Locher  | <b>Board Supervisor, Vice Chairman</b>                                    |
| Gary Davis       | <b>Board Supervisor, Assistant Secretary</b>                              |
| Paul Jenkins     | <b>Board Supervisor, Assistant Secretary</b><br><i>(via speakerphone)</i> |

Also present were:

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| Scott Brizendine | <b>District Manager, Rizzetta &amp; Company, Inc.</b>                         |
| Matt Huber       | <b>District Manager, Rizzetta &amp; Company, Inc.</b>                         |
| Mark Straley     | <b>District Counsel, Straley &amp; Robin</b>                                  |
| Larry Fluty      | <b>District Engineer, TBE Group</b><br><i>(via speakerphone)</i>              |
| Greg Woodcock    | <b>District Engineer, TBE Group</b><br><i>(via speakerphone)</i>              |
| Tom Woodward     | <b>Representative, David Nelson Construction</b><br><i>(via speakerphone)</i> |
| Scott Murphy     | <b>Field Manager</b>  |
| Audience         |   |

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Brizendine called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**District Engineer Staff Report**

Mr. Brizendine stated that the next item on the agenda was the District Engineers Staff Report. Mr. Woodcock explained that based on the Army Corps of Engineers permits for Phases 1, 2 and 3, wetland hydration monitoring is required and one of the permits was past due. He stated that Scott Lay, a representative of Crosland, has obtained a proposal in the amount of \$6,500 to conduct a site review as requested by the Army Corps of Engineers.

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Mr. Woodcock requested Board direction on obtaining more proposals, or whether to accept the proposal that Mr. Lay received. Further discussion ensued regarding the June 1, 2008 due date. Ms. Ballard recommended obtaining more proposals for the next meeting.

Mr. Woodcock gave an update on the meeting that was held with Pasco County and stated that the County does not have any jurisdiction on the road improvement project and that it was an internal matter within the District. Mr. Woodcock made a recommendation to approve pay application #7, withholding retainage, and moving forward. Mr. Jenkins inquired on getting the permit finalized for the project.

It was stated that the requirement from Pasco County was that the letter be modified to state that the District is overlaying neighborhood 2 and improving the drainage at the intersection as previously discussed. Mr. Fluty stated that he will be preparing a punch list with the contractor and once they've met the goals, the District Engineer will sign off on it and give it to the District rather than the County.

Ms. Ballard made a motion to approve pay application #7 in the amount of \$305,766.97, which includes pay application #5 that the Board previously approved.

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| <p>On a Motion by Ms. Ballard, seconded by Mr. Davis, with all in favor, the Board of Supervisors approved pay application #7 made payable to David Nelson Construction, Inc. in the amount of \$305,766.97 as discussed for Longleaf Community Development District.</p> |
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Mr. Woodward stated that his firm would be back on site as soon as he receives payment and obtains a schedule for Overstreet. A lengthy discussion ensued regarding the overlaying and drainage issue.

The Board opened the floor to audience comments. A resident inquired on the issue with the alley behind her house. Mr. Woodward stated that he would follow up on the issue and that if any repairs needed to be made, it would be a part of the punch list items. Further audience comments were entertained; however no Board action was taken.

Mr. Fluty explained the County requested that the permit show the overlay. He stated that it currently shows it being permitted for the milling and replacing only. He stated that he will modify the permit to ensure the paperwork is correct as it will be submitted to and signed off on by the County. Further discussion ensued. Ms. Ballard noted that Mr. Brizendine listened to the old tapes from all of the road construction meetings. Mr. Brizendine noted that it was stated in May of 2007 that there was an issue with the prior design in regards to the slope condition and everything was always emphasized that it was a milling and resurfacing project and was not to obtain a 2% slope. Ms. Ballard stated that it had always been agreed to do the milling and resurfacing and to fix the bird bath issues. Mr. Woodcock stated that the milling and resurfacing in N2 was presented to the Board as a change order and was approved. It was stated that there was specific language throughout the bid document that addressed the cross slope issue which was not elaborated to TBE Group, therefore DNC was not notified.

It was stated that the type of equipment that was to be used on the main roads and the alley ways were specifically requested to be on site to ensure the capability of adjusting the cross slope.

A suggestion was made to have residents involved in creating the punch list of items that needed to be fixed. A question arose on the warranty and how long it is effective. It was stated that there is a two year maintenance period included in the warranty.

An invoice was presented from TBE Group in the amount of \$45,299.19 for professional services relating to the N1 and N2 improvements. A brief discussion ensued regarding the balance of various accounts. Mr. Brizendine asked for a motion to approve the invoice.

On a Motion by Ms. Ballard, seconded by Mr. Davis, with all in favor, the Board of Supervisors approved an invoice from TBE Group in the amount of \$45,299.19 for professional services relating to the N1 and N2 improvements for Longleaf Community Development District.

Mr. Woodcock stated that initially, the contract with TBE Group and the District was based on a six month construction period. He stated that in moving forward with the project, the District will be billed on an hourly basis until the project has been completed. The representatives of TBE agreed to prepare a scope of work, a performance level and a cost estimate to be presented and considered at the next meeting.

Mr. Brizendine stated that the Boards intention was to move forward on the construction project effective immediately. TBE Group confirmed that they would continue providing their services as well.

Further resident concerns were addressed; however no Board action was taken.

**THIRD ORDER OF BUSINESS**

**Consideration of Board Supervisor Resignation (Frank Starkey)**

Mr. Brizendine stated that the next item on the agenda was the consideration of a Board Supervisor resignation letter from Frank Starkey. Ms. Locher made a motion to approve.

On a Motion by Ms. Locher, seconded by Ms. Ballard, with all in favor, the Board of Supervisors accepted the resignation letter from Board Supervisor, Frank Starkey for Longleaf Community Development District.

Mr. Brizendine stated that he received two resumes for possible candidates to fill the vacant seat. The Board requested that this be tabled until the next meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of the  
Board of Supervisors Meeting on  
September 18, 2008**

Mr. Brizendine stated that the next item on the agenda was the consideration of the minutes of the Board of Supervisors meeting held on September 18, 2008. He asked if there were any questions. There were none. Ms. Ballard made a motion to approve.

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| On a Motion by Ms. Ballard, seconded by Ms. Locher, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors meeting held on September 18, 2008 for Longleaf Community Development District. |
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**FIFTH ORDER OF BUSINESS**

**Consideration of Operation and  
Maintenance Expenditures for October**

Mr. Brizendine stated that the next item on the agenda was the consideration of the Operation and Maintenance expenditures for October and asked if there were any questions. Hearing none, Mr. Brizendine asked for a motion to approve.

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| On a Motion by Ms. Locher, seconded by Ms. Ballard, with all in favor, the Board of Supervisors approved the Operation and Maintenance expenditures for October for Longleaf Community Development District. |
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**SIXTH ORDER OF BUSINESS**

**Consideration of Series 2006  
Construction Requisition #37**

Mr. Brizendine stated that the next item on the agenda was the consideration of the Series 2006 Construction Requisition #37. He briefly reviewed the requisition for the Board stating that it was previously approved; however he recommended that another motion be made to ensure that it was approved.

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| On a Motion by Ms. Locher, seconded by Ms. Ballard, with all in favor, the Board of Supervisors approved the Series 2006 Construction Requisition #37 for Longleaf Community Development District. |
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**SEVENTH ORDER OF BUSINESS**

**Update on Progress Energy Repair**

Mr. Brizendine stated that the next item on the agenda was an update on the Progress Energy repair. He stated that he has been notified that the transformer was not located in an easement where it was supposed to be; rather it was within the right-of-away of an alley. Mr. Brizendine stated that it was District Management's recommendation to meet with the management at Progress Energy and will report back to the Board at the next meeting. The Board agreed.

**EIGHTH ORDER OF BUSINESS**

**Discussion on Friends of Starkey  
Agreement**

Mr. Brizendine stated that the next item on the agenda was the discussion on the Friends of Starkey Agreement as well as the License and Maintenance Agreement for the landscaping along Starkey Boulevard. Mr. Straley explained that there was an existing agreement in place and that the Friends of Starkey have been maintaining the landscaping. He explained that the District can begin maintaining it; or continue having the Friends of Starkey maintain it. A discussion ensued. The Board agreed to allow the new Board to make a decision on this at a later meeting.

Mr. Jenkins inquired on the terms of the contract with Himes Electric. The Board requested that District Staff research the terms of the contract and follow up at the next meeting.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

A. District Counsel  
No report.

B. Field Manager  
Mr. Brizendine stated that the next item on the agenda was the consideration of the maintenance ticket log. Mr. Davis inquired on the reason why the park was being treated for ants on a weekly basis. Mr. Murphy explained that it was being treated on an as needed basis.

Mr. Jenkins inquired on the plant material that was dying. Mr. Murphy explained that as previously discussed at the last meeting, he has since obtained proposals for the project and will present them to Mr. Brizendine after the meeting.

C. District Manager  
Mr. Brizendine introduced Mr. Huber and stated that he will be the District Manager for the Longleaf CDD effective the next meeting.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience  
Comments**

Mr. Brizendine stated that the next item on the agenda was Supervisor requests. There were none.

A resident inquired on the closing hours for the Town Hall. The Board agreed to close it at 10:00 p.m. and the alarms would be set for 11:00 p.m.

A discussion ensued regarding when Villa & Sons will trim the trees and replace the mulch.

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It was stated that it was Villa & Sons recommendation at the last meeting to forego the rye grass and instead do extra fertilization to the turf areas as needed. Ms. Locher made a motion to approve.

On a Motion by Ms. Locher, seconded by Ms. Ballard, with all in favor, the Board of Supervisors approved foregoing the installation of rye grass and instead authorized additional fertilization to the turf areas as needed per Villa & Sons recommendation for Longleaf Community Development District.

Ms. Locher requested that Mr. Murphy follow up with Villa & Sons to determine when they will be trimming the trees and replacing the mulch and to follow up with the residents.

Further audience comments were entertained; however no Board action was taken.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

Mr. Brizendine stated that there were no other business items to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Ms. Locher, seconded by Mr. Davis, with all in favor, the Board of Supervisors adjourned the meeting at 8:40 p.m. for Longleaf Community Development District.

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Secretary /Assistant Secretary

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Chairman / Vice Chairman